

**NORMS OF COUNCIL OF ARCHITECTURE FOR IMPARTING M.ARCH. COURSE**

1. **Space & Building:**  
The University or Institution shall possess a minimum 8000.00 Square meters or Independent or undivided and contiguous share of land adequate enough to provide for built floor space sufficient for the existing intake of UG course and minimum additional built-up area of 250.00 Sq. Meters per intake of 20 for each Post-Graduate degree programme(s). The built space should be contiguous with, and may have some shared facilities with the under-graduate programme as given in the above Table No. – 5.0 of Council of Architecture (Minimum Standards of Architectural Education for Post – Graduate Degree Programme) Guidelines, 2022. The Institution shall ensure that its building and premises and other spaces must be barrier free (i.e. disabled friendly).
2. **Eligibility for Admission:**  
No candidate shall be admitted to Post Graduate full time degree or Certificate programme unless the candidate has passed an examination in B. Arch. Degree or equivalent with at least 50 percent aggregate marks or equivalent CGPI.
3. **Teaching Faculty:** For an annual intake of 20 students, the institution offering post-graduate programmes shall have a minimum core faculty consisting of 1 Professor, 1 Associate Professor and 1 Assistant Professor for each post-graduate course along with visiting faculty as per COA Norms. Teacher - Student ratio for studio subject shall be 1:5 and for theory subjects shall be 1:20. The load allotted to each visiting faculty as well as experts from the profession / industry shall be clearly indicated by the University/ Institution in addition to the core faculty so as to achieve and maintain the stipulated ratios.
4. **Facilities & Staff:** The institute shall have Activity Spaces for each Post-Graduate programme of 2 year duration as detailed out in Appendix-C of the Council of Architecture (Minimum Standards of Architectural Education for Post – Graduate Degree Programme) Guidelines, 2022, prescribed by the Council.
5. **Library:** The Library area to be provided with facility for e-library. Minimum 75 books (including minimum 50 Titles) on subjects exclusive to specialization of Post-Graduate degree programme shall be available in library for intake of 20 at the time of first inspection and first year of commencement of the PG degree programme. 50 books (including minimum 20 Titles) on subjects of Post-Graduate degree programme to be added for additional intake of 20 at the time of inception. For every subsequent year a minimum of 20 books on subjects of Post-Graduate programme (including minimum 10 titles) per batch of 20 intake to be added. Journals and Periodicals relevant to PG degree programmes shall be subscribed.
6. **Computer Facility:** Separate dedicated Computers shall be provided for every PG degree programme. A minimum of 5 desktops per PG Programme per batch of 20 having relevant and contextual licensed software shall be provided.
7. **Labs & Workshop:** As per the requirement of the course structure of the post graduate programme necessary laboratories and workshops should be established ensuring necessary equipment in order to provide quality education in the specialization.
8. **Reservation of Candidates:** Reservation of seats and relaxation in percentage of marks obtained in the qualifying examination for admission shall be as per the reservation policy of Central Government or the respective State Governments.
9. The institution shall adhere to the Norms and Guidelines as prescribed by the Council in the Council of Architecture (Minimum Standards of Architectural Education for Post – Graduate Degree Programme) Guidelines, 2022 and as prescribed from time to time. The institution shall also follow the instructions given by the Council of Architecture for improvement / up-gradation and proper maintenance and submit periodic reports of action taken by the institution to the Council.
10. The Institution shall initiate necessary steps to curb ragging in its premises and take appropriate action as prescribed by competent authority in case of any such incident.
11. The Institution shall ensure that women (staff, faculty or student) are protected against sexual harassment at the institution and initiate necessary steps as prescribed by competent authority.
12. All the circulars/ notices including the intake sanctioned by the Council to Institution(s) shall be displayed on the Notice Board of the Institution for information of the students and faculty members.



Registrar  
Council of Architecture